

Property Committee Report
Tuesday 10/04/2022 - 3:00 - Office Conference Room

Members Present: Donna Perry, Tom Reichard, Clyde Foshee, Susan Grubbs

Members Excused: Bill, Andrew, Willie, Mark

Staff Present: Rob Miller, Nolan Huizenga

Opening Prayer: Nolan opened the meeting in prayer at 3:04pm

Review of September Minutes: Accepted

Review of Financials: Accepted

Old Business:

Completed:

- Missing/Damaged slate shingles on roof replaced by Merrick Kemper. 9/26
- Deadbolt locks installed at Walker Nevin by Willis Klein. 9/22 & 9/23
- Runoff from grassy area near Highland Ave. entrance to Pleune-Mobley. Cathy Smock seeded.
- Commonwealth Paving finish restriping parking lot. 10/4
- 3 Radiator Covers assembled & installed in Children's Sunday School classrooms. Donna & Tom
- File cabinets in office basement were offered to congregation and then removed from HPC.

In-Progress:

- Leaves in gutters. -Merrick Kemper: \$1900 for HPC & Pleune Mobley. To be done in Dec. & May
- Plaques (Burns Youth Center & Cynthia Campbell) -Best Stamp Co. finished; Awaiting pickup and installation. **Tom**
- KRM Sidewalk Light is askew - Bland Electric. (**Rob**)
- Outlet in Pleune-Mobley Dining Room is dangling. Bland Electric. (**Rob**)
- Electrical Issues in sanctuary. Bland Electric (**Rob**)
- Leaking Sink in HPC Kitchen - **Clyde** ordered sink & new faucet from Dine. Awaiting arrival. Will need to pick up. (**Tom**) **Rob** to schedule Blackburn & Davis to install.
- PMC / KRM sign in need of repair. -“**Men with Tools**” to address
- Exterior signage project is still moving forward. -**Bill**.
- Update on custodial staffing. -**Rob** to reconnect w/ Ben w/ Metro Janitor or KRM
- Screen Porch of P-M. -**Rob** to contact Terry; Coordinate w/ **Tom**
- Shades in Pleune-Mobley Dining Room; -**Susan & Janet** coordinating w/ Spindletop Drapes.
- Stairwell to youth space, most lights out; Squirrel bit through wires, stuck between HVAC ducts. -**Rob** to discuss with **Tom/Bill** re. ductwork in basement below stairwell. **Rob** acquired battery-powered motion-activated LED lights for interim.
- Plaster & Ceilings throughout much of Pleune-Mobley. -**Donna** to schedule walk-through with parties involved (KRM/STITCH/Michael/Ann/Wayne/Rob)

New Business:

- Foundation leak in basement of Pleune-Mobley (Below Session Room).
- Cintas Floor Mats -Roughly \$630/month for Mat Rentals
- Forming multiple subcommittees to address major property concerns through HPC Campus.

Other New/Old Business:

- Usage Fee Analysis -**Clyde**
- Coit to do upholstery cleaning prior to advent. -**Rob**

Workday:

- Saturday October 8 - 9:00am

Next Meeting:

- Tuesday November 1st - 3:00pm

Adjournment: Meeting was adjourned at 3:59pm.