

Property Committee Agenda
Tuesday 8/9/2022 - 3:00 - Office Conference Room & Zoom

Members Present: Donna Perry (Chair), Clyde Foshee, Susan Grubbs

Members Excused: Bill, Tom, Andrew, Mark, Willie

Staff Present: Rob Miller, Kent Winters-Hazelton

Opening Prayer Kent opened the meeting in Prayer at 3:03pm

Review of June Minutes Approved.

Review of Financials “Amazingly on Budget”; Checking Electric Charger rate before Sept. meeting.

Old Business:

Completed:

- Key for STITCH door Roof Access-Rob made copies of Bill Wade’s key.
- Webb Painting finished: Storage room under stage & Walker Nevin Interior & Exterior Windows.
- Apartment-Month by Month lease. No issues since June. (Two new tenants.)
- Hose bibs on P-M. Highland Side & Near WoW Garden.
- Merrick Kemper Patio Counter Flashing. -Completed 7/28.
- Pleune-Mobley Roof leak above STITCH. -Merrick Kemper 7/30. Appears fixed; Awaiting next heavy rain to verify.
- Shingle off roof near entrance down to kitchen. -Merrick Kemper completed 7/30. Additional shingles to be repaired. **Rob** to coordinate with M.K.

In-Progress:

- Tree Project for Pleune-Mobley. 2.5-inch Scarlet Oak planted. More trees desired? -**Susan** will check
- Leaves in gutters. -**Rob** waiting for Merrick Kemper for semi-annual service
- Handicap button off ramp door. -Willis Klein to fix. **Rob** awaiting call.
- Pew Removal. -**Rob** to schedule movers to move 2 pews (center & piano-side).
- Plaques (Burns Youth Center & Cynthia Campbell) -Best Stamp is working on them.
- KRM Sidewalk Light is askew -Update from **Bill**?
- Leaking Sink in HPC Kitchen -**Rob** to get Blackburn & Davis to replace.
- Update on custodial staffing. -**Rob** to reconnect w/ Ben w/ Metro Janitor
- PMC / KRM sign in need of repair. -Holding off on project for now.
- Commonwealth Paving to re-stripe in Spring. -Completed 4/30/22. Commonwealth will return on dry day that we request. Spots need to be open. -**Rob** to Coordinate
- Exterior signage project. -**Bill** gave written report.
- Screen Porch of P-M. -**Rob** to contact Terry; Coordinate w/ **Bill**
- File cabinets in office basement to be moved. -**Donna**; Offering to congregation.

New Business:

- Leaking Pipe in classroom of Walker-Nevin. Asbestos-Wrapped. -Cardinal Insulation 8/8 - ~8/10. Blackburn & Davis to replace pipe. -**Rob**
- Locks for Walker-Nevin classrooms. -**Rob** working w Willis Klein for safety options.

- Stairwell to youth space, all lights out; Squirrel bit through wires, stuck between HVAC ducts. -**Rob** to discuss with **Tom/Bill** re. ductwork in basement below stairwell. **Rob** to acquire battery-powered motion-activated LED lights for interim.

Other New/Old Business:

- Outlet in Pleune-Mobley Dining Room is dangling; **Rob** to contact electrician
- Shades in Pleune-Mobley Dining Room; -**Rob** to contact Spindletop Drapes (Tyler Payne).

Workday:

- Saturday August 20 - 9:00am

Next Meeting:

- Tuesday September 6th - 3:00pm

Adjournment Meeting adjourned at 4:08pm.